



# Bellenden Primary School

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5th September 2024

Dear Parents/Carers

## Re: Secondary Transfers

As you may be aware, the deadline for completing the secondary transfer application form is **Thursday 31<sup>st</sup> October 2025**. The application form needs to be completed online via e-admissions.

Parents and carers are invited to attend a short Year 6 meeting on **Thursday 12th September at 3:35pm**. The meeting will be held in the year 6 classroom and here, you can ask any questions about the secondary application process.

If you would like support with the application, we are providing an 'apply online session' in our computer suite on **Wednesday 16<sup>th</sup> October from 9:00am until 11.30am**. The session aims to assist parents with registering on the eAdmissions website and completing the online application. You will be able to submit the application during the session too. Staff will be on hand to assist should you have any queries about the process or need help with your online application.

It is in your child's best interests to visit the secondary schools you are considering applying for, so that you and your child can make an informed decision on which school is best for your child. We recommend you visiting a range of schools, as some schools are over-subscribed and therefore can be very difficult to get in. Attached to this email are details about secondary schools and the list of open days.

**Please inform us if your child will be off school for an open day.** We also ask that your child is only absent from school during the actual open day session, not for the whole day, to limit disruption to learning.

If you would like more information about the secondary school transfer process, please do not hesitate to contact me.

Many thanks for your continued support.

Yours sincerely,

**Emma Crandon**

**Assistant head teacher**



**Executive Head Teacher:** Mr Gregory Doey  
**Head Teacher:** Mrs Julie Ireland  
**Deputy Head:** Mrs Georgia Powell-Davis  
**Assistant Head:** Miss Emma Crandon

