COOKIE POLICY

Document Control
Reference: Cookie
Version No: 3
Version Date: 12.07.23
Review Date: xxx
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Document Owner and Approval

The River Peck Federation is the owner of this document and is responsible for ensuring that this policy document is reviewed in line with School's policy review schedule.

A current version of this document is available to all members of staff
https://theriverpeckfederation.org.uk/policies/

Signature:
Date:

Change History Record

Version	Description of Change	Date of Policy Release by Judicium
1	Initial Issue	06.05.18
2	Addition of one sentence	19.08.21
3	Adding cookies to website for monitoring use and effectiveness	12.07.23

What are Cookies?

We ask that you read this cookie policy carefully as it contains important information on and our use of cookies on our website.

Cookie Policy

Cookies are small data files that are placed on your computer or mobile device when you visit a website. Cookies are widely used by online service providers to help build a profile of users. They are also used to make websites work, or work more efficiently, as well as to provide information to the owners of the site. Some of this data will be aggregated or statistical, which means that we will not be able to identify you individually.

You can set your browser not to accept cookies and the websites below explain how to remove cookies from your browser. However, some of our website features may not function as a result.

Types of Cookies

The cookies we place on your device fall into the following categories:

- **Session cookies**—these allow our website to link your actions during a particular browser session. These expire each time you close your browser and do not remain on your device afterwards

- **Persistent cookies**—these are stored on your device in between browser sessions. These allow your preferences or actions across our website to be remembered. These will remain on your device until they expire, or you delete them from your cache

- **Strictly necessary cookies**—these cookies are essential for you to be able to navigate our website and use its features. Without these cookies, the services you have asked for could not be provided

- **Performance cookies**—these cookies collect information about how you use our website, eg which pages you go to most often. These cookies do not collect personally identifiable information about you. All information collected by these cookies is aggregated and anonymous, and is only used to improve how our website works

- **Functionality cookies**—these cookies allow our website to remember the choices you make (such as your user name, language, last action and search preferences) and provide enhanced, more personal features. The information collected by these cookies is

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anonymous and cannot track your browsing activity on other websites

The Cookies we use

Commented [CS1]: delete this if it is not applicable. These rarely apply to schools.

Commented [CS2]: Review and delete as necessary – you may need to ask your web provider as to which cookie types are used.

The table below provides more information about the cookies we use and why:

The cookies we use	What they do
Session cookies	"We use Hotjar in order to

better understand our users' needs and to optimize this service and experience. Hotjar is a technology service that helps us better understand our users' experience (e.g. how much time they spend on which pages, which links they choose to click, what users do and don't like, etc.) and this enables us to build and maintain our service with user feedback. Hotjar uses cookies and other technologies to collect data on our users'

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behavior and their devices. This includes a device's IP address (processed during your session and stored in a de-identified form), device screen size, device type (unique device identifiers), browser information, geographic location (country only), and the preferred language used to display our website. Hotjar stores this information on our behalf in a pseudonymized user profile. Hotjar is contractually forbidden to sell any of the

data collected on our behalf.

How we use your Cookies

The School may request cookies to be set on your computer or device. Cookies are used to let us know when you visit our website, how you interact with us and to make your experience using the school website better for you. The cookies we collect will differ depending on what you are looking at on our website. You are able to adapt your cookie preferences, but by blocking certain types of cookie it may mean that your experience on the website is impacted.

Consent to use Cookies

We will ask for your permission (consent) to place cookies or other similar technologies on your device, except where these are essential for us to provide you with a service that you have requested (eg to enable you to put items in your shopping basket and use our checkout process).

There is a notice on our home page which describes how we use cookies and requests your consent to place cookies on your device.

How to turn off Cookies

If you do not want to accept cookies, you can change your browser settings so that cookies are not accepted. If you do this, please be aware that you may lose some of the functionality of this website. For further

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information about cookies and how to disable them please go to the Information Commissioner's webpage on cookies: https://ico.org.uk/forthe-public/online/cookies/. You can disable cookies yourself by following the steps at this link: https://www.aboutcookies.org.uk/managing-cookies.